



Level 1, 178 Collins Street  
 Melbourne Victoria 3000, Australia  
 Tel: (613) 9654 7977  
 Fax: (613) 9650 8177  
 reservations@sthamerica.com  
 www.southamericatourism.com  
 ABN: 26 095 434 978  
 Licence: 32408

# BOOKING FORM

**COMPLETION AND RETURN OF THIS FORM IS MANDATORY TO THE ACCEPTANCE OF RESERVATIONS**

(Please supply details as shown in your passport)

**PASSENGER 1**

Surname: \_\_\_\_\_ First & Middle Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Passport Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ Nationality: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Allergies \_\_\_\_\_ Dietary requirements \_\_\_\_\_ Frequent Flyer No: \_\_\_\_\_

**PASSENGER 2**

Surname: \_\_\_\_\_ First & Middle Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Passport Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ Nationality: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Allergies \_\_\_\_\_ Dietary requirements \_\_\_\_\_ Frequent Flyer No: \_\_\_\_\_

**PASSENGER 3**

Surname: \_\_\_\_\_ First & Middle Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Passport Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ Nationality: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Allergies \_\_\_\_\_ Dietary requirements \_\_\_\_\_ Frequent Flyer No: \_\_\_\_\_

**PASSENGER 4**

Surname: \_\_\_\_\_ First & Middle Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Passport Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ Nationality: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Allergies \_\_\_\_\_ Dietary requirements \_\_\_\_\_ Frequent Flyer No: \_\_\_\_\_

<b>PLEASE RESERVE THE ABOVE PASSENGER/S ON THE FOLLOWING TOUR/S OR CRUISE/S</b>		
Tour/Cruise Name or Quote Number	Departure date	Room/Cabin Requirements
-----	-----	<input type="checkbox"/> Twin <input type="checkbox"/> Double <input type="checkbox"/> Single <input type="checkbox"/> Triple
-----	-----	<input type="checkbox"/> Twin <input type="checkbox"/> Double <input type="checkbox"/> Single <input type="checkbox"/> Triple

I have read and accepted the TERMS AND CONDITIONS OF BOOKING in the brochure and agree to be bound thereby. I confirm that I am authorised to sign this contract and accept its conditions for all the persons listed on this form. I / We are aware that valid passports are required (non-Australian passport holders may require an Australian re-entry visa), visa and health documents may also be required and the obtaining of these documents is my/our responsibility. The booking agent is the agent for the traveller and it is the traveller's responsibility to check with their booking agent as to whether any variations to itinerary, price or other aspects have occurred.

Name: \_\_\_\_\_ Phone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_  
 Address: \_\_\_\_\_ Postcode \_\_\_\_\_  
 E-mail: \_\_\_\_\_ Travelling E-mail: \_\_\_\_\_  
 Occupation: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please find enclosed final payment / deposit for amount of \$ \_\_\_\_\_

**For Independent Departures:**

Flight no. ex Australia \_\_\_\_\_ Date \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Return Flight to Australia \_\_\_\_\_ Date \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

To protect yourself against unforeseen circumstances  
**TRAVEL INSURANCE IS HIGHLY RECOMMENDED.**

Would you like us to arrange Travel Insurance for you? \_\_\_\_\_

<b>To be completed by the Travel Agent (if applicable)</b>	
Travel Consultant: _____	
Travel Agency: _____	
Address: _____	
PH: _____ FAX: _____	
E-mail: _____	

**Please return to South America Tourism Office with deposit or full payment.**

## **BOOKING CONDITIONS**

### **Itinerary Variations**

It is possible that route or itinerary changes may become necessary due to unforeseen circumstances beyond our control. We reserve the right to cancel or reschedule tour departures and itineraries where necessary. If necessary, we reserve the right to substitute accommodation of a similar standard. No refund will be available in the event of itinerary changes or hotel changes.

### **Airline Responsibility**

Airlines shown in this brochure do not by virtue of their endorsement of this brochure represent themselves either as contracting with any purchaser of a holiday from South America Tourism Office or as having any other legal relationship with any such purchaser.

### **Responsibility**

HDR International Pty Ltd, incorporated in Victoria, trading as South America Tourism Office, operators of the package tours outlined in this brochure, give notice that they act only in the capacity of Booking agents for the tour member in all matters of transportation, tour operation, accommodation, and other services. HDR international, its directors, representatives, in their absence of their own negligence, or subsidiaries and/or associated agents shall not be held responsible, directly or indirectly, for property loss or damage and/or damages resulting from illness, personal injuries or death which may be sustained by reason of, or during any tour, whether due to the ownership, maintenance or operation of any aircraft, helicopter, vehicle, bicycle, boat, hotel, or any other conveyance used in carrying out these tours. These terms extend to any employees of South America Tourism Office.

Completion of the booking form and payment of a deposit or full payment is an acknowledgement that you have read, understood and accept the terms and conditions of South America Tourism Office.

### **Refund for unused services**

No refund is available for cancellations after travel has commenced. Any alterations made whilst you are away, are made at your own expense. Refund for services/ground content included in the tour price but not used for any reason are not subject to any refund.

### **Insurance**

Travel Insurance is strongly recommended to protect you against loss of deposit or payment, cancellation fees, illness, injury or death, baggage or personal items loss, delays, strikes, war, or default by any suppliers or principals.

### **Warning**

As some South American cities are situated at an altitude of 3,200 meters above sea level, it is advisable for passengers to check with their doctors to ensure that they are fit to travel to high altitudes.

### **Health and Regulations**

You should carry a valid passport at all times. Passport, visa and vaccination requirements are not our responsibility, nor that of your agent, nor are we responsible for any expenses incurred due to your failure to comply with the above. You should familiarise yourself with health or visa requirements that may be applicable to the countries you intend to visit.

### **Costs**

Costs are based on ground costs, airfare and exchange rates at the time of printing the brochure. We will do our utmost to maintain our prices, however we reserve the right to amend our prices due to exchange rate fluctuations, fuel cost increases, increases in hotel rates, airfares or increases in operator costs.

### **How to Book**

Once you have selected your tour or holiday, please contact your travel agent or our office to place your reservation. A deposit of \$300.00 per person is required together with a completed booking form. An additional deposit of \$450.00 is required for cruise reservations. Please note that all reservations are subject to availability at the time of booking. Verbal quotes are an estimate only and will be confirmed in writing on confirmation of reservation. Full balance of payment is required 60 days prior to departure or immediately upon confirmation of booking if booking is made within 60 days of departure. Failure to receive monies by the due date will mean automatic cancellation of your booking and loss of your deposit.

### **Changes**

A fee of \$30 per booking will be charged if you wish to make any changes to your confirmed reservation. Any changes made after final documentation has been issued will incur a \$75 fee plus any other fees levied by hotel, cruise operators, and/or airlines. Whilst every reasonable effort will be made to accommodate changes and additional requests, availability cannot be guaranteed.

### **Cancellations**

Cancellations can only be effective upon receipt of written advice. If cancellation takes place more than 60 days prior to the date of departure you forfeit your deposit plus any other fees which hotels, cruise operators or airlines may impose. Cancellations made 30 to 59 days prior to departure will incur a \$500.00 fee per person. No refund will be made for cancellations made within 29 days of departure.